

**Town of Norwood Board of Trustees**

Wednesday, September 14, 2022 @ 6:30 p.m.  
NORWOOD COMMUNITY CENTER  
1670 Naturita St, Norwood, CO 81423  
- And - Via Zoom

**WORK SESSION:**

The work session of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was started at 6:30pm by Candy Meehan.

- The Board would like to schedule a joint work session with Norwood Schools (Todd Bittner) and the Sheriff’s Office. Patti will work with both of those parties on scheduling.

**CALL TO ORDER:**

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 7:00pm.

**ATTENDANCE:**

Mayor, Candy Meehan	PRESENT		
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT
Trustee, Niven Drybrough	PRESENT	Trustee, Morgan Rummel	PRESENT
Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Public Works Director, Randy Harris	PRESENT		

**Others:** Multiple community members on Zoom, those who spoke will be called out in the minutes. Those in person were asked to sign in on the sign in sheet.

**PUBLIC COMMENT:**

Liza Tanguay asked then when looking at the open space plans that she would like for the Town to prioritize updating the basketball court and making non vaulted public toilets. Additionally, she asked if the Town were looking into any processes that would protect the community for all the homes being bought for short term rentals. The board explained that they are in the process of updating the code to reflect Short Term Rental protections.

**CONSENT AGENDA:**

**MOTION:** Shawn Fallon made a motion to approve the consent agenda.

- Jaime Schultz seconded
- All others approved. Motion Passed

**BOARD BUSINESS:**

**Constitution Week Proclamation, Barbara Youngblood**

Read by Mayor Candy Meehan

**Special Event Liquor License Permit, Lone Cone Legacy Trust**

**MOTION:** Jaime Schultz made a motion to approve the Special Event Liquor License Permit for Lone Cone Legacy Trust.

- Jaime Schultz seconded
- All others approved. Motion Passed

### Special Event Liquor License Permit, Lone Cone Legacy Trust

**MOTION:** Shawn Fallon made a motion to approve the Special Event Liquor License Permit for Norwood Park and Rec District.

- a. Morgan Rummel seconded
- b. All others approved. Motion Passed

### **SPECIAL DISTRICT AND STAKEHOLDER REPORTS:**

**Library** - Working on Fall Programming

**Norwood Park and Rec** – Hired two new employees, 18-hole disc golf relocation on state land, climbing wall update, concert series next summer and other events happening this fall.

### **STAFF REPORTS:**

**San Miguel Sheriff's Office Calls for Service** – None

**Randy Harris** – Got the street sweeper in, asphalt is getting put in in Pinion Park, painting curbs on Main Street. The library thanked Randy for ensuring the sidewalks matched up on the Pinion Park project to the libraries.

**Patti Grafmyer** –

USDA Letter of Support – board reviewed and agreed with the letter

Dolores River National Conservation Area Letter of Support –

**MOTION:** Jaime Schultz made a motion to approve the support letter for the Dolores River National Conservation Area.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed

School Land Contract - Patti spoke with Todd Bittner and he said that legal was reviewing and he was hoping that admin and board would be able to review at their next meeting. He was hopeful that everyone would still agree.

Expired land Use Agreement with NPRD - currently the agreement is month to month. The contract has not been renewed since the first initial agreement therefore it has been expired for months now.

**MOTION:** Niven Drybrough made a motion to update the contract to 6 months with an exception if the land sells before that 6-month expiration date.

- a. Morgan Rummel seconded
- b. Shawn Fallon recused himself. All others approved. Motion Passed

CML dinner in Ouray on September 22 – talk to Amanda to get registered.

Pinion Park is moving forward - running into issues with streetlights so they are going to install solar streetlights.

Had some other concerns and issues as construction was happening including elevations not matching and sidewalks not lining up.

Wage Study Agreement – Patti has signed the agreement for \$4700, it will take approx. 4-6 weeks once Patti gets the information sent into them.

2021 Financial Audit – The audit is complete. Need to get dates from Bryan to set up a zoom from home for the water commission, raw water, and town since the audit encompasses all those entities.

Just Transition – Had a meeting with the JUST Transition team. The town will start getting an updated estimate for the engineering.

Budget – Working on a Draft budget that should be ready for review next month. Patti would like the board to consider retention bonus' for staff. With cost of living increasing though the year by over 9%, Patti felt that a retention bonus would show staff an appreciation. Additionally, Patti is wanting to budget a part time code enforcement officer as well as a full time Deputy Clerk.

**Amanda Pierce** -

Fresh Foundation Letter of Support - Board reviewed and agreed with the letter.

CDOT Safer Sidewalks to School – CDOT will be doing a scope meeting and a site review early October to discuss the grant further and steps in moving forward.

Completed Open Space Conceptual Plans – Chris Endreson and his team have completed the conceptual plans for our open spaces. Staff had some minor changes to the plans but nothing that would affect the plans. Staff is working with Lone Cone Library on partnering on a GOCO Grant to start the design plans for the projects that will allow for further grant opportunities making it more of a shovel ready project.

Senior Meals- Things are going great with every other week meals. Fresh Foundation has been providing most of the food for the meals. Region 10, San Miguel County, and Telluride Foundation, and local donators have also committed to providing funding for the program.

**MAYOR AND TRUSTEE REPORTS:**

**Mayor Meehan** – Friday at noon, she will help with the lottery process for the Pinion Park homes along with Commissioner Holstrum. The fire department is also looking at the same company to provide a wage study for the department. Her and Patti met with Matt Gonzales from San Miguel County building department who informed them that soon San Miguel County will no longer be able to provide enforcement will building violations for the Town. This discussion means that the Town needs to be looking at creating a building department to allow for local control with building processes and enforcement.

**Shawn** – None

**Niven** – **Attended** the library meeting where they discussed their preliminary budget and conceptual plans.

**Morgan** – None

**Jaime** – Business at the pizza place is going great!

**ADJOURN:**

**MOTION:** Shawn Fallon made a motion to adjourn at 8:01pm.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

**DATE APPROVED:** Oct 12, 2022

  
Amanda Pierce, Town Clerk