

NORWOOD SANITATION DISTRICT – REGULAR MEETING

September 12<sup>TH</sup>, 2024 AT 6:30PM

NORWOOD TOWN HALL

BOARD MEMBERS PRESENT: Chair – Bernice White, Vice Chair – Brad Campbell, Kerry Welch, Tom Kyle, and Mike Grafmyer

STAFF: Administrator - Amanda Pierce, Secretary – Shawny Darby and ORC – Randy Harris

ABSENT:

OTHERS:

Via Zoom: Earl McWilliams

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## Call Meeting to Order

Bernice White called the regular meeting of the Norwood Sanitation District to order at 6:31pm.

## Public Comment

## Consent Agenda

Mike Grafmyer made a **motion** to approve the consent agenda along with an amendment to the supporting documentation regarding Gretchen Wells statement of correction for Mike Grafmyer’s statement as to when Candy Meehan called Gretchen Wells after Amanda Pierce was fired. Brad Campbell seconded the **motion**. **All** voted **yes**. **Motion passed**.

## Board Business

### A. Request for Proposals Regarding an Attorney

Amanda Pierce asked for guidance and direction in what to look for when sending the request for proposals. The general consensus of the NSD Board was that they would like an attorney experienced in government. Bernice White has a list if Amanda would like it. Amanda will move forward on the RFPs.

## **B. Emails for Board Members**

Amanda Pierce followed up with the NSD Board regarding the emails. It will be \$150 to execute and \$100 per year to maintain. The domain will be norwoodsantiation.org through GoDaddy. It was noted that there is a possibility of .gov not being charged but it may have ended with covid.

Brad Campbell made a **motion** to proceed with getting our own domain for our emails. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion passed**.

## **C. SMC Exception of Grease Trap**

Randy Harris discussed the grease trap in the kitchen at the San Miguel County fairgrounds as Deanna Burbridge had contacted him regarding the issues they were having with it. It is used once per year with minimal use. He does not see any issues with doing away with it. Mike Grafmyer expressed concern regarding setting precedent with other facilities. Brad Campbell feels this is a unique situation as it has not been used more. Randy states that if they use it as a commercial kitchen then they will have to install another one.

Brad Campbell made a **motion** to grant permission to San Miguel County to remove the grease trap from the kitchen at the fairgrounds as long as they do not begin using it more. Tom Kyle seconded the **motion**. **All** voted **yes**. **Motion passed**.

# Operation and Administrative Reports

## **A. Randy Harris**

Randy states that they have been doing preventative maintenance on the aerators. He believes the new bugs are helping. The wipes situation is still the same. Amanda Pierce will look into more marketing outreach. Bernice White asked for it to be posted in the newspaper.

## **B. Amanda Pierce**

Amanda updated the NSD Board on the rate study. We are still at a standstill as Scott is still plugging through the numbers.

# Adjourn

Brad Campbell made a **motion** to adjourn the Norwood Sanitation District regular meeting at 6:52pm. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion passed**.