

NORWOOD TOWN BOARD OF TRUSTEES

Meeting on: Wednesday, December 11, 2024

Regular Session starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

AGENDA

<https://us02web.zoom.us/j/87556267477?pwd=VmNTcmQ3S3lpTWJFbS80TVZ3NjU5Zz09>

Meeting ID: 875 5626 7477

Passcode: 8142301

Dial In

1-346-248-7799

Call Regular Meeting To Order

Public Comment For Items Not On The Agenda

NOTE: Please limit comments to 3 minutes. If comments are not related to an item on the agenda, there will be no Board response or action taken since the topic was not posted with proper notice and any comment could potentially violate the Colorado Open Meetings Law.

Special District and Stakeholder Reports or Announcements

NOTE: Reserved for items that any community stakeholder or special district would like to make the board aware of. Please note that no decisions will be made at this time. It is requested to keep reports to a maximum of 3 minutes for conduct of time. If you have an item that needs a decision, contact Town Hall to be put on the agenda.

Consent Agenda

- a. Minutes of November 6, 2024
- b. Minutes of November 21, 2024
- c. November Financials

Board Business Agenda

- a. Approval of Resolution No. 1211 Series 2024 - **A RESOLUTION OF THE BOARD OF TRUSTEES SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF NORWOOD FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025, AND ENDING THE LAST DAY OF DECEMBER 2025.**
 - Staff Presentation
 - Community Input (Public Hearing)
 - Board Discussion
- b. Approval of Resolution No 1212 Series: 2024 - **A RESOLUTION OF THE BOARD OF TRUSTEES LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2025, TO HELP DEFRAY THE COSTS OF THE GOVERNMENT FOR THE TOWN OF NORWOOD, COLORADO FOR THE 2025 YEAR**

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- c. Approval of Hotel and Restaurant Liquor License Renewal, The Divide Restaurant, 1610 Grand Ave.
- d. **Policy Clarification on Attorney Communication**
Board Reiteration: All communications between the Town Attorney and the Town Clerk / Administrative Director must include the Mayor as a recipient (cc'd), with the exception of CORA (Colorado Open Records Act) requests. If the communication pertains directly to the Mayor, the Mayor Pro Tem must be copied instead of the mayor to ensure proper oversight and transparency in the process. This policy is intended to maintain clarity, accountability, and effective communication within the board while respecting confidentiality where necessary.
- e. Staff Bonus

Staff Reports

- San Miguel Sheriff's Office Calls for Service
- Public Works Director, Randy Harris
- Town Clerk – Interim Admin Director, Amanda Pierce

Mayor and Trustee Reports and Announcements

- Mayors Report
- Trustee Reports

Adjourn

NOTE: This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. The staff reports may include administrative items not listed. Regular meetings, Public Hearings, and Special Meetings are recorded, and ACTION MAY BE TAKEN ON ANY ITEM. Formal Action cannot be taken at Work Sessions or Executive Sessions.

For further information, contact Town Hall at 970-327-4288. If special accommodation is necessary per ADA, contact 970-327-4288 or via email pierce@norwoodtown.com prior to the meeting.