

Town of Norwood Board of Trustees

Wednesday, April 10, 2024

Regular Session 7:00pm

NORWOOD COMMUNITY CENTER 1670 Naturita St, Norwood, CO 81423- And - Via Zoom

CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 7:00pm.

ATTENDANCE:

Mayor, Candy Meehan	PRESENT	Trustee, Shawn Fallon	PRESENT
Trustee, Michael Grady	PRESENT	Trustee, Morgan Rummel	PRESENT
Trustee, Niven Drybrough	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Town Manager, Deana Sherriff	PRESENT	Deputy Town Clerk, Becky Hannigan	PRESENT
Public Works Director, Randy Harris	PRESENT		

Others: Multiple community members via Zoom. Those in person are asked to sign in on the sign in sheet.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes of March 13, 2024

Minutes of March 19, 2024

Minutes of March 26, 2024

April Financials

MOTION: Shawn Fallon motioned to approve the consent agenda.

- a. Niven Drybrough seconded.
- b. All approved. Motion Passed

New Trustees sworn in by Town Clerk

- a. Shawn Fallon
- b. Michael Grady took a seat at the table after being sworn in.

BOARD BUSINESS:

Sexual Assault Awareness Month Proclamation, San Miguel Resource Center

Mayor Meehan read the proclamation; Destiny from San Miguel Resource Center thanked the board for reading the proclamation and for our partnership.

New Application for Marijuana Manufacturing Facility Application, Blue Cottage LLC dba Mary Jane's Medicinals 1510 Grand Ave, Norwood, CO 81423

MOTION: Morgan Rummel motioned to accept the application for Blue Cottage LLC dba Mary Jane's Medicinals, contingent on all the inspections required by staff.

- a. Michael Grady seconded.
- b. All approved. Motion passed.

Letter of Support for Dolores River Monument

Multiple community members at the meeting asked the board not to sign a letter of support.

MOTION: Morgan Rummel motioned to approve a letter of support.

- a. Shawn Fallon seconded.
- b. All opposed. Motion did not pass.

Motion: Shawn Fallon motioned to write a letter of opposition for the Dolores River Monument.

- a. Niven Drybrough seconded.
- b. All approved. Motion passed.

Mayor Meehan gave staff directions to write a letter of opposition and email it to the board so they could look at and give additions, if needed.

Letter of Opposition for Wright's Mesa Rural Agriculture Large Scale Solar Development to San Miguel County Commissioners, Candy Meehan

Candy Meehan would like to table the letter of opposition to get more information on the opposition letter to staff.

MOTION: Niven Drybrough motioned to table the letter of opposition letter for the Wright's Mesa Rural Agriculture Large Scale Solar Development.

- a. Morgan Rummel seconded.
- b. All approved. Motion passed.

2022 Town of Norwood Financial Audit

Deana wanted the board to know that Town Clerk Amanda worked hard to get the audit completed.

Amanda reiterated to the board to ensure they know that the audit had both the Town of Norwood and Norwood Water Commission in it because they both have an agreement to share the audit and the cost, where Norwood Sanitation District have their own audit since they are a separate taxing district.

MOTION: Shawn Fallon motioned to approve the 2022 Town of Norwood Financial audit.

- a. Niven Drybrough seconded.
- b. All approved. Motion passed.

Intergovernmental Agreement for SMETSA, John Bockrath

Presentation by John Bockrath, board member for SMETSA. Community members and board members asked questions regarding the possibility of the additional .99 cent fee. Mr. Bockrath stated it would only be added if the emergency services fund needed it.

MOTION: Michael Grady motioned to approve the Intergovernmental Agreement as an amendment to the existing IGA.

- a. Niven Drybrough seconded.
- b. All approved. Motion passed.

Norwood Public School High School Scholarship Applications

Mayor Meehan recused herself from voting, due to having written a recommendation letter for one student. Shawn Fallon and Morgan Rummel also stated they knew applicants and felt it may be best for them to not be on the committee.

MOTION: Shawn Fallon motioned to nominate Niven Drybrough and Michael Grady to a scholarship committee to decide on awarding the scholarship.

- c. Morgan Rummel seconded.
- b. All approved. Motion passed.

Music on the Mesa Update, Daiva Chesonis

Daiva presented the concerts in June and August. There have been twenty-two sponsors or donors to date. Need volunteers, food vendors, and other donors if board hears of any send them to Daiva. More information can be found on the Norwood Parks and Rec website.

Happenings Kiosk MOU and Location Selection, Daiva Chesonis

Staff had suggestions on wording changes as well as edits to the MOU.

MOTION: Michael Grady motioned to approve the Happenings Kiosk MOU and gave staff permission to contact legal services for the final assistance once their edits were made.

- a. Morgan Rummel seconded.
- b. All approved. Motion passed.

Springfield Rifle Purchase by San Miguel County Sheriff's Office

Conversation regarding the board's desire to even want to sell the rifles and/or equipment. Direction was given to staff to contact the Sheriff's Office to see what they would offer for the rifles. Additionally, have staff look into what it would be to sell to a private (FFL dealer) also.

MOTION: Shawn Fallon motioned to give staff direction to research the Springfield Rifles and all the other gear on hand with the current cost.

- a. Niven Drybrough seconded.
- b. All approved. Motion passed.

Letter of Agreement for Town Manager

Norwood Water Commission approved the letter of agreement subject to ratification of legal counsel for the Town Manager in their meeting April 9th, 2024.

MOTION: Morgan Rummel motioned to schedule an Executive session to discuss the letter of agreement as presented by the Town Manager.

- a. Shawn Fallon seconded.
- b. All approved. Motion passed.

Mayor Meehan asked staff to forward the letter of agreement to David Reed for his review.

Intergovernmental Agreement between Town of Norwood, Norwood Water Commission, and Norwood Sanitation District

Representatives from Norwood Water Commission and Norwood Sanitation District voiced their concerns on how the Intergovernmental Agreement came to be without any input or discussion from them. Overall, they felt the agreement should have been dealt with amongst board members prior to involving attorneys to save tax payors money. The same members mentioned concerns that dissolving the Sanitation District were being discussed with attorneys without the Norwood Board of Trustees or Sanitation District Boards knowledge or direction. Mayor Meehan stated she had the discussions in hopes of gaining knowledge on what would need to be done if NSD had a large failure or other financial needs. Richard Nelson on behalf of Norwood Water Commission's board chair, Tony Daranyi wanted to let the Board of Trustees know that during their Special Meeting on April 2, 2024, the Intergovernmental Agreement was unanimously voted to reject it as it did not represent the Norwood Water Board. The Norwood Water Board is currently following the existing IGA. On April 9, 2024, they also approved the Letter of Agreement in ratification of Deana Sheriff as the administrator of the Norwood Water Commission.

MOTION: Morgan Rummel motioned to schedule a work session with the Norwood Water Commission and Norwood Sanitation District for further discussion of the Intergovernmental Agreement.

- a. Michael Grady seconded.
- b. All approved. Motion passed.

SPECIAL DISTRICT AND STAKEHOLDER REPORTS:

Daiva Chesonis reported the hiring of Facility Manager Julie Sams to Norwood Parks and Rec. They are trying to start an Archery Club for all ages.

Amanda Pierce mentioned Norwood Chambers Murder Mystery and how the Norwood Chamber is actively getting more activities to the community and to bring more people into our community and activate businesses.

STAFF REPORTS:

San Miguel Sheriff's Office Calls for Service – None

Public Works Director, Randy Harris – None. Previously had to leave the meeting to go to the water treatment plant.

Town Clerk, Amanda Pierce – **written report and wanted to point out the following.**

- Building Resilient Economic Communities Special Meeting – April 23 @ 7:30pm
- Spring Clean Up – May 18 electronic waste and green waste. Seniors are eligible for public works to pick up their trash for them but need to call Town Hall to get on the list.
- DMV2Go – 5/7, 5/8, 7/6, 9/10 in Nucla
- Phase 1 TBA Brownfield Site Visit Grant Approval
- ADA Accessibility Grant for PDF Compliance Approval
- CML Conference June 18-21 in Loveland, asking the board if they want to go. Amanda needs to know by the end of April if they would like to attend.
- The new website is up and running.
- Grace, our student intern has started, and the school is offering work study to her.
- Board training is coming soon by CIRSA, DOLA, and other partners.

Town Manager, Deana Sherriff – **written report**

- Memo from Dufford and Waldeck Re: Dissolving a Sanitation District
- Commended the staff for working hard and efficiently.
- 90 Day Accomplishment Report

MAYOR AND TRUSTEE REPORTS:

Mayor Meehan – Full written report was reviewed.

- Mayor Meehan presented two checks, one personal check in the amount of \$2743.00 and handed back over the Harvard reimbursement check in the amount of \$1000.00 to Deana, Town Manager for the Dufford and Waldeck Attorney bill. She stated she was not aware of until the bill was presented at the meeting, and stated it was her responsibility to pay and that she would not have had the taxpayer's pay for those items since it was for her own knowledge.

Shawn Fallon –

- Started going to the Norwood Water board meetings and would like to be the liaison between the BOT and Norwood Water Commission. Mayor Meehan agreed.

Morgan Rummel -

- Friday April 12th at 5:30pm, there is a meet and greet the Superintendent candidates at the Norwood Public School. Everyone is invited to go.

EXECUTIVE SESSION

There was discussion with the board and David Reed on whether the board needed to go into executive session. The decision was made not to have an executive session at this time since the topic of the Executive Session had not been noticed or told to the board prior to wanting to go into the session.

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 10:45pm

- a. Niven Drybrough seconded.

b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

May 8, 2024

Becky Hannigan

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce

Amanda Pierce, Town Clerk