

Norwood Sanitation District  
May 9th, 2024 - Regular Meeting  
Norwood Town Hall 6:30 P.M.

**Call to Order:**

Bernice White called the regular meeting of the Norwood Sanitation District to order at 6:29ppm.

**Present: Chairman** – Bernice White, **Vice Chairman** –Brad Campbell, Kerry Welch, Tom Kyle and Mike Grafmyer

**Staff:** Deana Sherrif, Randy Harris and Shawntel Darby

**Absent:**

**Additions:**

**Consent Agenda:**

There was a **Motion** by Mike Grafmyer to approve the consent agenda with corrections to the special meeting minutes correcting Brad Campbell’s vote. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion passed.**

**New Business:**

Mike Grafmyer made a **motion** to add New Business b) Hiring Attorney Discussion. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion passed.**

a) Revision of NSD Rules & Regulations to Include Actual Clean-Up Costs for Spills or Damage (Discussion)

Deana Sherrif discussed the NSD Rules and Regulations with the board and explained what happened with two recent customer situations. Randy Harris further explained the situations in more detail for the NSD Board. Cottonwood Creek was given as an example of why we had to call Southwest in for jet cleaning as they had a basketball size wad of wipes in their line. If we were to bill them for the cost of this incident it would be billed to either the HOA or the owner. Going forward, staff was directed to write rules and regulations addressing this. Deana added that per Colorado law the word “flushable” was no longer allowed on any wipes products. Deana also let the NSD Board know that she is seeking a grant for a rate study.

Tom Kyle asked if a spill would be reimbursed. Deana Sherrif explained the push back that was happening but that the owner was desperately trying to get it cleaned up at his expense. The Town of Norwood is currently working on Abatement of Dangerous Buildings.

b) Hiring Attorney Discussion

The NSD Board discussed hiring its own attorney. Deana will send out Requests for Proposal.

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Bernice White asked if an attorney wrote the resolution. Mike Grafmyer said no. The NSD Board discussed the resolution further to clarify why the resolution was done. Bernice wanted to know if the documentation would be put on the website with the resolution. Mike said yes. Bernice explained that she misunderstood a lot of what happened since she had missed a couple of meetings and now she has the documentation to clarify.

### **Old Business:**

*a) Forest Service Updates (if any)*

### **Operation/Administrative Reports:**

Randy Harris – A new power converter has now been installed and both pumps are going for Pioneer Village. We are doing preventative maintenance on the aerators and doing our annual jet cleaning.

Deana Sheriff – We are putting wipes information on the billing now. The website is set up with a special section for the Norwood Sanitation District. When Randy Harris lets us know of a problem we will put it on Facebook.

Tom Kyle asked what the status was on the IGA. Deana Sherrif states that the Town of Norwood put it on hold until October or November as they wanted more information and are looking for the current IGA. Mike Grafmyer states that the one Kerry Welch has is the current one. Deana is making sure she is doing her due diligence to make sure we have everything.

### **Board Member Reports & Announcements**

Mike Grafmyer states that he asked the former Town Administrator if the resolutions should be written by an attorney. He states that she says that the only ones that have been written by an attorney was for bonding but that all others had been written by the former Town Administrator – Patti Grafmyer.

Tom Kyle states that the only time an attorney should be contacted is by the Town Manager or Town Administrator.

Bernice White states she is fine signing the resolution now that she understands.

Brad Campbell feels it is important that, regardless of how each of us feels or votes, we should all be on the same page.

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**Adjourn:**

**Motion** was made by Mike Grafmyer to adjourn the meeting at 7:19pm. Brad Campbell seconded the **motion**. All voted **yes**. **Motion passed**.

APPROVED:  \_\_\_\_\_

APPROVED AND CORRECTED: \_\_\_\_\_

DATE: 6 / 11 / 2024