

Norwood Water Commission
Tuesday March 12th, 2024- Regular Meeting
Norwood Community Center 7:00 P.M.

Call to Order:

Finn Kjome called the regular meeting of the Norwood Water Commission to order at 7:00P.M. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: **Vice Chairman** – Finn Kjome, Brad Campbell, Mike Grafmyer, Ray Cossey and Richard Nelson

Staff: Deana Sheriff, Shawntel Darby, and Randy Harris

Absent: **Chairman** – Tony Daranyi

Others:

Via Zoom – Jason Greager

Review/Consent Agenda:

There was a **Motion** by Mike Grafmyer to approve the February 13th, 2024 minutes and the February 2024 bills and accounts with additions. Ray Cossey seconded the **motion**. **All** voted **yes**. **Motion passed.**

Board Member Additions to Agenda:

Public Walk-In Period:

New Business:

a) *Application for New Water Service at Deer Mesa Ranch Tract 16 – Jason Greager*

Randy Harris feels that it is a requirement to locate the end of the line out there.

Mike Grafmyer made a **motion** to approve the cistern design water tap pending engineering due to low pressure concerns. Brad Campbell seconded the **motion**. **All** voted **yes**. **Motion Passed.**

b) *NWC Rules and Regulations Changes for Approval*

Mike Grafmyer feels that Article XIV regarding the Water Dispenser Station should be a stand-alone document with wording to include making it clear that it is provided as a courtesy, only within the NWC water boundaries for those who do not have a water tap to their property, and that the NWC has the first right of refusal. He also asked if the map was the correct map. Deana Sheriff states that she will make the necessary changes as well as ensure the map is correct and then send them to the NWC Board for review.

Mike Grafmyer made a **motion** to approve the NWC Rules and Regulations with the changes in place. Brad Campbell seconded the **motion**. **All** voted **yes**. **Motion passed.**

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Old Business:

a) Discussion Regarding System Upgrades (if any)

Finn Kjome updated the NWC Board on where we are at with the grant. He spoke with SGM regarding not having the best support. Catherine Carella (who helped fill out the forms for the PNA) will be our lead engineer going forward. The state is still reviewing the PNA for the grant, but it is moving forward. Steve Johnson sent a proposal email to the state regarding the water and storage rights. The state is reviewing this as well.

b) Discussion of Town Manager's Wages

Deana Sheriff explained that the Town of Norwood has hired a new attorney. The Town will primarily be paying with no change to the Norwood Water Commission budget. The Norwood Water Commission will be reimbursed for any wages that were over allocated.

Staff Reports/Announcements

a) Public Works Director's Report

Randy Harris states that they are continuing to remove obsolete equipment. We will have no further issues with rusty equipment on the sanitary survey going forward. We have the permit for the Redvale project which will begin in April. Randy will get an update on the pricing to ensure nothing has significantly changed. They replaced the chlorine feed water pump. We produced 4 million gallons of water in the last month. The new Chlorine Analyzer is working well. Richard Nelson would like for a tour of the water treatment plant to be scheduled in April or May. Randy is still looking for an excavator.

b) Board Members Reports

Richard Nelson states that he discussed the infrastructure projects with the Farmer's Water Development Company and updated the NWC Board on who was nominated on the FWDC.

Deana Sheriff explained that she had helped FWDC before and is helping them again with grant writing. This time will be for the Straw reservoir.

Richard Nelson asked Deana if she had ordered the plaque for Patti Grafmyer and if she had purchased the gift certificate yet. Deana states that she has, and that the plaque is not yet here.

c) Administrative Reports

Deana Sheriff states that she is scanning in documents. They are now available for the NWC Board, and she will be scanning in contracts and files as she can. Grace Harris will be helping out as an intern soon.

Finn Kjome would like us to find a new attorney that will work with Steven Johnson for a while before he retires. Finn would like the new attorney to be a water attorney or maybe even a firm. The cost will likely go up. He would like for us to do a request for proposal for an attorney or a firm that will do not just water but maybe also government and legal issues.

Ray Cossey made a **motion** for us to do an RFP for an attorney or firm that will do water, government, and legal issues. Mike Grafmyer seconded the **motion**. All voted **yes**. **Motion passed.**

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Adjourn:

Motion by Brad Campbell to adjourn the meeting at 7:57P.M. Mike Grafmyer seconded the **motion**.
All voted yes. Motion passed.

Approved:

Approved As Corrected:

Date:

A handwritten signature in blue ink, appearing to be "Brad Campbell", written over the "Approved:" label.

4/9/24