

Norwood Sanitation District  
July 11th, 2024 - Regular Meeting  
Norwood Town Hall 6:30 P.M.

**Call to Order:**

Bernice White called the regular meeting of the Norwood Sanitation District to order at 6:30pm.

**Present: Chairman** – Bernice White, **Vice Chairman** –Brad Campbell, Kerry Welch, Tom Kyle and Mike Grafmyer

**Staff:** Randy Harris and Shawntel Darby

**Absent:**

**Additions:** Finn Kjome, Mandy Shirley, Ray Cossey, Mia Rupani, Curtis Funke, Jessica Bicknase, Patti Grafmyer

**Via Zoom:** Ellen Metrick, Kattie Neesham, Monet Ragsdale, and Alex Pape

Brad Campbell made a **motion** to move 2. Public Comment to 7. Kerry Welch seconded the **motion**. All voted **yes**. **Motion passed.**

Mike Grafmyer made a **motion** to add hiring an employee as an interim administrator to agenda item 4. b). Brad Campbell seconded the **motion**. All voted **yes**. **Motion passed.**

**Consent Agenda:**

There was a **motion** by Mike Grafmyer to approve the consent agenda. Brad Campbell seconded the **motion**. All voted **yes**. **Motion passed.**

**New Business:**

*a) Fee Proposal Discussion Due to Excessive Wipes*

Randy Harris has begun keeping track of how long it takes to fill a 5-gallon bucket in order to have some way measure. Brad Campbell does not like the blanket fee idea but prefers a penalty and finding out who is at fault. Tom Kyle feels we should follow up after analysis.

Mike Grafmyer made a **motion** to table this discussion until the next regular meeting. Tom Kyle seconded the **motion**. All voted **yes**. **Motion Passed.**

*b) Hiring an Employee as Interim Administrator*

Mike Grafmyer proposed that the NSD hire Amanda Pierce as the Interim Administrator for the Norwood Sanitation District at her existing rate of pay if this board would be willing to split the cost. Bernice White states she wants to keep Shawny Darby. The position was offered to Amanda on Tuesday for the Norwood Water Commission, but no one has heard back. Becky Hannigan is also

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considering the position. Ray Cossey and Finn Kjome gave their input. Bernice feels we should get a headhunter for the position if this becomes permanent. Finn feels the personnel committee can work through it as it doesn't have to be like last time. Ray suggested the interim administrator be a 1099 employee unless it is a full-time permanent employee. Mandy Shirley states that a 1099 employee will be required to have their own insurance.

The NSD Board gave a general consensus to set up a potential joint meeting with the Norwood Water Commission on either Tuesday or Thursday of next week.

Shawny was asked to talk with Jason LaFlamme regarding a VPN for Amanda Pierce in the event she would take the interim administrator position and work from home.

### **Old Business:**

Tom Kyle asked Randy Harris if the recorder had anything to do with the Norwood Sanitation District. Randy states that external hard drive only comes up with "error".

Bernice White states that the Forest Service is doing nothing at this time and that they likely won't until next year. She instructed Shawny Darby to remove it from the agenda going forward.

### **Operation/Administrative Reports:**

Ray Cossey asked Randy Harris if he could put a catch on a residential or commercial sewer for the wipes issue. Randy states he will check into it.

The director's report is hereunto attached.

Tom Kyle asked how much maintenance we have done. Randy states that we do 5,000 feet per year which is now complete. Randy would also like to video Pinion Park.

Randy let the NSD Board know that his guys are concerned regarding the current circumstances of which Amanda Pierce was fired. They have asked what happens if they get fired by a board member.

### **Board Member Reports & Announcements**

The NSD Board discussed the safety of employees in Town Hall.

Brad Campbell let the NSD Board know of a meeting that he and Morgan Rummell were invited to Earth Tech by Mayor Candy Meehan where she wanted to create a position for a grant writer. She mentioned Deana Sheriff for this position long before Patti Grafmyer retired. This makes him feel as if Deana was not transparent. He also read two different resignation letters for the board. He stated that he wants the town to do well and explained that after what happened at the Town of Norwood Board of Trustees meeting, he is really concerned.

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Brad Campbell asked if we could get a third party involved to help.

Tom Kyle wants request for proposals on the next agenda.

Brad Campbell doesn't feel he can trust anything right now.

Mike Grafmyer states that the Mayor called the former Town Clerk Gretchen Wells withing 45 minutes of Amanda Pierce being fired asking if she could help.

The NSD Board discussed the tech issues we have had.

**Public Comment:**

Jessica Bicknase would like to know what the resolution is.

Alexander Pape states that we should change all of our passwords and turn over what we have to the police as well.

Kattie Neesham states that we could contact Jason LaFlamme to remove all access to the domain.

Jessica asked if the grants she read about in the minutes still existed for the treatment plant. Randy Harris states that he has taken over the responsibility of making sure the contractors get paid.

**Adjourn:**

**Motion** was made by Brad Campbell to adjourn the meeting at 8:01pm. Kerry Welch seconded the **motion. All** voted **yes. Motion passed.**

APPROVED: \_\_\_\_\_



APPROVED AS CORRECTED: \_\_\_\_\_

DATE: 8 / 15 /2024