

# NORWOOD SANITATION DISTRICT

Meeting Minutes For: Thursday, November 14, 2024

Budget Work Session starting at: 5:30 p.m.

Regular Meeting starting at: 6:30 p.m.

## WORK SESSION:

A work session was held prior to the regular meeting regarding the Draft 2025 Budget.

## CALL REGULAR MEETING TO ORDER:

The regular meeting of the Norwood Sanitation District Board of Directors, San Miguel County, and State of Colorado was called to order by Bernice White at 7:00 pm.

## BOARD ATTENDANCE:

CHAIRMAN – BERNICE WHITE- **PRESENT**

KERRY WELCH- **PRESENT**

BRAD CAMPBELL- **PRESENT**

MICHAEL GRAFMYER- **PRESENT**

TOM KYLE- **PRESENT**

## STAFF ATTENDANCE:

INTERIM ADMINISTRATOR – AMANDA PIERCE- **PRESENT**

PUBLIC WORKS DIRECTOR – RANDY HARRIS- **ABSENT**

BILLING CLERK/BOARD SECRETARY – SHAWNY DARBY- **ABSENT**

**OTHER ATTENDANCE:** None were in attendance on Zoom or in person.

## PUBLIC COMMENT:

None

## CONSENT AGENDA

a. **Minutes of October 10, 2024**

b. **October Financials**

**MOTION:** Michael Grafmyer made a motion to approve the consent agenda.

- a. Brad Campbell seconded.
- b. Discussion: Tom Kyle brought up the point that what they are currently paying monthly on utilities doesn't add up to the YTD amount that was presented in the DRAFT 2025 Budget during the work session and he asked staff to make sure to look into it to ensure that they are budgeting enough for the year.
- c. All approved. Motion Passed.

## BOARD BUSINESS:

a. **(added) Schedule Additional Work Session for 2025 Budget**

- a. Discussion: The board wanted some additional time to review the DRAFT 2025 Budget and asked staff for another date and time for a work session. After a brief discussion, the board decided on December 4<sup>th</sup> at 5:30pm.
- b. All approved.

## STAFF REPORTS:

- **Public Works Director, Randy Harris** – Randy was unable to attend but sent information for the board to review regarding the new permitting requirements for the wastewater lagoons. He asked that Amanda report to the board that the new requirements are a lot more stringent and making it harder to keep

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lagoons and they are pushing smaller communities to a wastewater facility with all their new requirements.

- **Interim Administrator, Amanda Pierce** – Amanda gave an update the new email domains had been set up and Jason LaFlamme would be contacting board members to get their emails set up on their devices and answer any questions that may come up by board members.

An update on the rate study is that they are still working on it and should have more information soon.

Amanda set out flyers about a volunteer event that all board members are invited to.

Amanda was tasked to set up a Christmas Party for all boards and staff. She will send out a link with a couple dates to see what would work for most people.

## ADJOURN:

MOTION: Michael Grafmyer made a motion to adjourn at 7:13 pm

- a. Kerry Welch seconded.
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

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Minutes Taken by: Amanda Pierce, Interim Administrator